



# M-Files Hubshare: Seamless and Simplified Content Collaboration



# **ABOUT M-FILES HUBSHARE**

M-Files Hubshare is a document management and collaborative workspace solution that allows customers to create fully customizable collaboration hubs. We provide customers and their clients with innovative features to streamline daily work, optimize your time and expedite your business processes, in a 100% customizable and secure environment.

# WHAT IS AN M-FILES HUB?

An M-Files hub is a **secure, modular & customizable workspace**. Invite people from inside and outside your company and create as many M-Files hubs as you want. M-Files hubs enable you to:

- Manage team projects
- Seamlessly share documents with internal and external stakeholders
- Communicate with customers
- Organize your internal and external events

Features can be enabled or disabled in your M-Files hubs, depending on your needs and requirements.

### AN ALL-IN-ONE-SOLUTION

# Leverage multiple use cases in a single digital platform.

#### Intranet

Enhance your internal collaboration by quickly communicating with different departments and teams in your company related to projects, documents, and other initiatives. Easily create group discussions for more seamless collaboration. Showcase the company culture by displaying content from web pages, social networks, news feeds and more directly in M-Files Hubshare.

#### **Extranet**

Share sensitive data with your external users and manage individual permissions to limit access and secure documents. Streamline remote work by staying connected from any device at any time. Collaborate on projects or documents to improve efficiency and processes.

#### **Digital Workplace**

Working methods have changed dramatically in recent years. Companies need new tools to assist with digital transformation.



**Secure Platform** 



**Collaborative Working** 



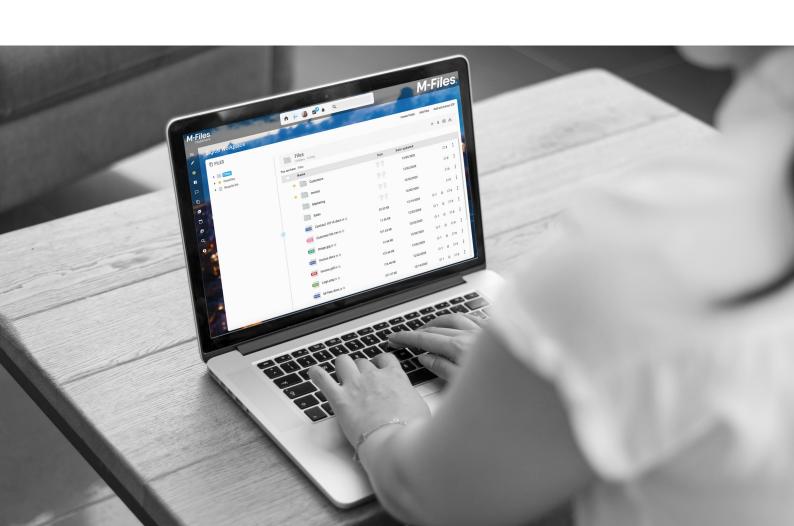
**Social Workplace** 



**Document Management** 

M-Files Hubshare helps businesses by transforming the employee work experience and enabling new heights of efficiency and collaborative innovation.

The digital workplace is much more than collaborative M-Files hubs, social intranets, or a random collection of collaborative tools. It enables simplified collaboration with your peers or clients.



# **OUR MODULES**

The following 8 modules provide innovative and easy-to-use features that make daily work life easier.

Easily choose to enable or disable each module in an M-Files hub and manage the access rights of individual users. Securing your entire workspace and promoting internal and external collaboration has never been simpler.



#### **Configuration & Style**

Create and customize the look and feel of M-Files hubs to match your brand or your client's brand.



#### Calendar

Plan events with users and manage your schedule.



#### Bloa

Communicate with users individually, in a group, in private discussions or a news feed.



#### **Documents**

Manage, edit, and share documents easily and efficiently with internal and external contacts.



#### **Dashboard**

Centralize all of the data and information in your M-Files hub in a single interface.



#### **Contacts**

Create a contact list by easily listing their details.



#### **Project**

Organize your projects for optimal efficiency by offering your team an intuitive collaborative tool (Kanban, Timeline, To do list...).



#### **Advanced Search**

Quickly find relevant content with powerful, intuitive search.



# M-FILES CONNECTOR

#### **M-Files Presentation Connector**

The M-Files connector allows you to create an M-Files hub and seamlessly share documents stored in M-Files with your clients via M-Files Hubshare. Simply invite clients to access your M-Files hub and define the documents that they can view.

Access rights allow you to choose whether documents are view only or downloadable and you can even allow users to upload new documents.

That way, documents in M-Files can be managed without ever needing to leave M-Files Hubshare.

#### **Features**

- Secure access to your client documents
- Two factor authentication and single sign on
- Control which documents are displayed directly from within M-Files
- Filter linked M-Files documents with grouping options
- Brand each client portal to make them personalized
- Document access rights can be set to download, upload or view only modes
- Powerful search and filter to find the documents you need

Connect M-Files and M-Files Hubshare solutions for an enhanced collaboration experience.

# WE HAVE CUSTOMERS FROM ACROSS THE GLOBE IN MANY INDUSTRIES

SteeleRaymond

Because your business is personal

"M-Files Hubshare is definitely one of those pieces of software where once the actual training has taken place and we had set it up in the way we had wanted it to be, it kind of runs on its own, so it was great for that!"

**Yvette Moss** 

IT Director Steele Raymond



"Since we have been using M-Files Hubshare, our top-down and cross-functional communication has been transformed."

#### **Anne-Cécile Healy**

Marketing Communication Manager Latourenie Wolfrom



"M-Files Hubshare demonstrated superior adaptability and seamless integration to our current workflows while maintaining ease of use for both internal and external users."

#### Patti Macdonald

Managing Partner Bishop & McKenzie



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