

# **M-Files**.

Have you ever recreated a document that already existed because you weren't able to locate the original on the network? Do you often have to search through two or more systems to find the information you need to do your job? Is it generally time-consuming and challenging to find the info you're looking for?

M-Files is a metadata-driven document management platform that enables you to **instantly find the right information** in any context, **automate business processes**, and **enforce information control**. This provides your organization with a **competitive advantage** and **substantial ROI** as you deliver **superior customer experiences** and **higher-quality work** with **lower risk**.

M-Files works with Acumatica Cloud ERP, Intuitive Manufacturing Software<sup>®</sup>, M2M<sup>®</sup>, and many other ERP solutions.



## **Realize ROI Quickly**

When you're searching for critical information, every second counts. With our metadata-driven document platform, you'll find the right information as soon as you need it. You'll also realize a 270% ROI and 40% boost in productivity.

## Find and Use Documents Easily

When you can instantly access the information you need, every time you need it, then there's nothing that can hold you down. Give your business powerful potential with a metadata-driven document management platform built to boost productivity.

## **Complete Work Effectively**

Automated document management workflows drive better business outcomes. Find the results you're looking for with a metadata-driven platform designed to eliminate errors and boost productivity.

#### **Ensure Compliance Automatically**

Stay compliant with regulations and avoid costly penalties with M-Files' metadata-driven document management platform. Reduce risk by ensuring compliance, information security, accuracy, and auditability.

#### **Collaborate Securely**

Together, we can go farther, faster. You'll be amazed at the speed of business when you bring customers and employees together in collaborative workspaces. Share information instantly and securely with the only metadatadriven document platform.

# Learn more about Document Management





# **Pick Your Platform**

	<b>M-Files Base</b>	<b>M-Files Team</b>	<b>M-Files Business</b>
Cloud and self-hosted	on-premises only	<ul> <li>✓</li> </ul>	<ul> <li>✓</li> </ul>
M-Files metadata-driven architecture	V	V	
Search	<ul> <li>Image: A set of the set of the</li></ul>	V	
Access from desktop, mobile & web	<ul> <li>Image: A set of the set of the</li></ul>	V	
Automated graphical workflows	<ul> <li>Image: A set of the set of the</li></ul>	V	
Version control with check-in/check-out	<ul> <li>Image: A set of the set of the</li></ul>	<ul> <li>✓</li> </ul>	
Microsoft Office 365 & Teams integration	<ul> <li>Image: A set of the set of the</li></ul>	<ul> <li>✓</li> </ul>	<ul> <li>✓</li> </ul>
Integration to external databases	<ul> <li>Image: A set of the set of the</li></ul>	<ul> <li>✓</li> </ul>	<ul> <li>✓</li> </ul>
M-Files, Microsoft Active Directory, and Azure AD authentication	<ul> <li></li> </ul>	~	V
M-Files Help Center and M-Files Academy	<ul> <li>Image: A set of the set of the</li></ul>	<ul> <li>Image: A set of the set of the</li></ul>	
M-Files Optical Character Recognition (OCR)	<ul> <li>Image: A set of the set of the</li></ul>	V	
Support for External Repository Connectors	<ul> <li>Image: A set of the set of the</li></ul>	<ul> <li>Image: A set of the set of the</li></ul>	
Advanced Search	×	V	<ul> <li>✓</li> </ul>
Importing tools	×	V	
Adobe Sign & DocuSign integration	×	V	
Reporting Module	×	V	
Standard support (email/phone)	×	<ul> <li>✓</li> </ul>	<ul> <li>✓</li> </ul>
Advanced Document comparison	×	×	<ul> <li>✓</li> </ul>
High-availability & high-resiliency support for self-hosted deployments	×	×	V
M-Files Aino and all other M-Files AI capabilities	×	×	<ul> <li>✓</li> </ul>
M-Files Connector for Copilot	×	×	

270%

ROI yielded by customers' use of document management, according to Forrester. 95%

Users who would recommend M-Files, according to Gartner Peer Insights. 60%

Reported improvement in categorizing and indexing of documents.

40%

Reported efficiency increase in searching for documents and information.